

**TULPEHOCKEN
RIFLE & PISTOL CLUB**



**RANGE
STANDARD OPERATING PROCEDURES**

Adopted: March 2023

Revised:

Table of Contents

Section 1:	Purpose of These Standard Operating Procedures (SOPs)	2
Section 2:	SOP Creation, Approval, Responsibilities & Enforcement	3
Section 3:	General Range Rules	4
Section 4:	Administrative Rules	6
Section 5:	Range Operations	7
Section 6:	Use of Fully Automatic Firearms	9
Section 7:	Use of Destructive and Non-Destructive Devices	10
Section 8:	Range Safety	11
Section 9:	Match, Shoot & Event Safety Procedures	14
Section 10:	Safety Committee	16
Section 11:	Range Safety Officers	18
Section 12:	Range Specific Procedures—Berger Road Range	19
Section 13:	Range Specific Procedures—Molleystown Range	20
Section 14:	Vehicle Use At Club Facilities	23
Section 15:	Emergency Response Plan	24
Appendix A:	Safety Briefing	26
Appendix B:	Emergency Response Procedures – Molleystown Range	27
Appendix C:	Emergency Response Procedures – Berger Range	28
Appendix D:	Restricted Rifle Calibers (To Be Determined at a Later Date)	29
Appendix E:	List of Pistol Calibers (To Be Determined at a Later Date)	30
Appendix F:	Incident / Accident Report (To Be Determined at a Later Date)	31
Appendix G:	Molleystown Range Diagram	32
	Adoption and Revisions	33

Section 1: Purpose of These Standard Operating Procedures

- 1.1 The Tulpehocken Rifle & Pistol Club Ranges are primarily intended for recreational shooting by its Members, Guests, and the invited Public. They are also used for specialized shooting events as determined by the Board of Directors.
- 1.2 These Standard Operating Procedures (SOPs) are intended to provide a consistent and documented set of rules that govern range safety and serve as minimum guidelines to be followed by all members of the Tulpehocken Rifle & Pistol Club.
- 1.3 The established procedures as they pertain to all activities on Club property are extremely important as they set the tone for the behavior expected of all those who use the property. It also helps to frame and form the specific rules that are to be enforced for the safety of the Membership, Guests, and the Community.
- 1.4 Safety is never to be compromised.

Section 2: SOP Creation, Approval, Responsibilities & Enforcement

- 2.1 The authority and responsibility for creating, amending, or deleting SOPs for the Club resides with the Officers and Board of Directors. Range Rules are a primary component of these SOPs. Both the Range rules and the SOPs can be amended as the need arises. Suggestions from the Membership for improvements to the SOPs, Range Rules and Ranges are encouraged.
- 2.2 Authority and responsibility to enforce the SOPs shall be determined by the Officers and Board of Directors and may be assigned by them as permitted by the Bylaws. All Members are required to not only obey the current SOPs but also any temporary rulings as authorized by the Officers and Board. Anyone who has any question concerning the interpretation of any rule should make an inquiry to any Officer or Director.
- 2.2 Every member is responsible to not only be informed of all current SOPs but obey those procedures at all times. Ignorance of the SOPs is not an acceptable excuse for failure to comply. Disagreement with the SOPs is also not an acceptable excuse for failure to comply.
- 2.3 Every member is required upon acceptance into the Club to acknowledge receipt of a copy of the Standard Operating Procedures. Every member is also required to attach updates and revisions to their copy of the SOPs as they are issued by E-Mail (Hard Copies are available upon request in person). A bulletin board with SOPs are available at every range bay.
- 2.4 Every member is responsible to counsel any member or guest observed to be violating an SOP. Anyone so counseled will not take offense but accept the counseling in the spirit of maintaining a safe shooting facility. If any party on Club grounds is in flagrant violation of the SOPs should be asked to leave and reported to an Officer or Director for proper action. Observance of the SOPs will help insure the continued existence as a Club and enjoyment of the benefits of Membership.
- 2.5 The Board of Directors of the Club may immediately suspend the shooting privileges of any shooter or guest for unsafe acts or improper behavior. Additional corrective actions will be handled as required by the Bylaws. Any member or guest who is temporarily suspended or selectively prohibited the use of Club facilities after due process and is later to be in violation of the terms of suspension or prohibition is subject to expulsion even if the original charge was not found to warrant expulsion.

Section 3: General Range Rules

- 3.1 Each range shall be posted with all applicable range safety rules and operating procedures.
- 3.2 NO DRUGS OR ALCOHOL will be permitted on any of the Club properties.
- 3.3 Be sure your bullet will land in the impact area after passing through the target. Targets and shooting positions shall be in alignment to cause the projectile, after penetrating the target, to be stopped and retained by the designated impact area.
- 3.4 No handling of firearms while anyone is down range.
- 3.5 Firearms will be loaded only on the firing line and at no other location on the property.
- 3.6 Bolts and breeches will be open at all times when not firing. An empty chamber indicator will be placed between the bolt and the chamber of all semi-automatic firearms where the bolt will not remain in an open position.
- 3.7 Pistols must be holstered or cased when not firing.
- 3.8 Remove all targets to the provided trash containers after shooting.
- 3.9 No shooting Trap or Skeet in restricted range areas.
- 3.10 Tulpehocken Rifle & Pistol Club ranges are intended to be used with all lawfully owned firearms; manually loaded, semi-auto, and automatically loading (including NFA). Use-specific ranges will be developed as needs arise.
- 3.11 No use of center-fire **RIFLE** calibers at the Berger Road pistol range.
PISTOL CALIBERS ONLY.
- 3.12 No .50 caliber or larger center-fire ammunition or any armor piercing ammunition is to be used on any of the Club's steel targets on any of our ranges. Only personally owned steel targets will be allowed for use.

TULPEHOCKEN RIFLE & PISTOL CLUB – RANGE STANDARD OPERATING PROCEDURES

- 3.13 At the Berger Road Range, there will be NO simultaneous use of the use of the 200-yard line and pistol range. Use of the rifle range up to the 100-yard line may be used simultaneously with the Pistol range.
- 3.14 Use of offensive language is prohibited. We are a family-friendly Club.
- 3.17 Ear and eye protection is required on the range.
- 3.18 At the Berger Road Range, be sure to check the pit and combat range before firing. Make sure no one is in your line of fire before using the rifle range.
- 3.19 DO NOT throw “DUD” rounds into the trash barrels. We burn our trash. There are red “DUD” boxes on the firing line....Use them!
- 3.20 Lock the gate behind you when you enter and leave the range.
- 3.21 NO shooting of glass targets of any type (bottles, jars, etc).
- 3.22 Any firearm over .50 caliber must be a shoulder-fired weapon.
- 3.23 Vandalism will not be tolerated. Anyone caught damaging or destroying club property will be prosecuted to the fullest extent of the law.
- 3.24 The Club will not be responsible for faulty equipment or ammunition.
- 3.25 Please clean up after yourself. Let’s do our best to keep our ranges as safe and clean as possible.
- 3.26 The use of armor piercing ammunition is **PROHIBITED** on any steel targets.
- 3.27 Molleystown and Berger Road Ranges availability are at the discretion of the Board due to any shoots, competitions, etc.

Section 4: Administrative Rules

- 4.1 All shooters under 18 years of age must be accompanied by an adult of at least 21 years of age.
- 4.2 All parking will be in designated areas. No vehicles will park on Pistol ranges or in front of any firing line while any firearms are uncased or unholstered.
- 4.3 Ranges will be closed for special events or required maintenance as approved by the Board of Directors.
- 4.4 Guests must yield to member use of a shooting position or range.
- 4.5 It is the duty and responsibility of each member that observes an improper or unsafe action on TRPC property to discreetly bring it to the attention of the offender(s), requesting corrective action. If the offender(s) refuse to comply, violations should be reported to the Officers and/or Directors.
- 4.6 No member under the age of 18 is allowed to sponsor any guest use of range facilities.

Section 5: Range Operations

- 5.1 Range shooting hours at both locations are:
Monday through Saturday 8:30am until Sunset.
Sunday 10:00am until Sunset.
- 5.2 Each Range Bay will have site-specific rules posted as to the type of firearms and ammunition that are authorized for use.
- 5.3 Shooting tables (if used) are to always be positioned so the fronts face toward the impact areas.
- 5.4 When arriving or leaving the range, bring cased firearms to the firing line and remove or return firearms to their cases pointed down range.
- 5.5 Members must have their current TRPC membership card in possession while using Club ranges.
- 5.6 All members are responsible for the conduct, safety, and supervision of their family members and guests. All family members and guests must remain with a valid Club Member.
- 5.7 No one under 18 years of age shall be allowed to fire or possess a firearm on the ranges unless under the direction supervision of a Club Member.
- 5.8 All personnel utilizing Club facilities are required to clean up after themselves. This includes returning range equipment to proper locations, target backers, and picking up and disposing of items in the appropriate containers.
- 5.9 Boisterous, disorderly conduct, disrespectful and/or offensive language to Staff, Members or Guests is not allowed and may be cause for removal from the ranges and possible further disciplinary action.
- 5.10 Pets must be supervised by their owners at all times while at all Club facilities. Pet owners are required to clean up after their pets.
- 5.11 Anyone can call for a “Cease Fire” for any reason.
- 5.12 No one shall proceed down range until firearms are unloaded and made safe.

TULPEHOCKEN RIFLE & PISTOL CLUB – RANGE STANDARD OPERATING PROCEDURES

- 5.13 Range and personal safety must be observed at all times. Any unsafe conditions shall be promptly corrected or brought to the attention of an Officer, Director or Range Safety Officer.
- 5.14 All firing shall be done on the designated firing points only. **No** shooting on undeveloped areas on Club properties is authorized.
- 5.15 For a misfire or hang fire, wait at least 30 seconds, keeping the muzzle pointed down range then attempt to clear the firearm (Only if you know how to safely do so). Remove the magazine and/or open the action keeping the muzzle pointed down range. Secure the firearm to as safe a condition as possible and remove it from the range.
- 5.16 All Matches, Shoots and other events must be supervised by at least one Range Safety Officer. Larger events must be supervised by the minimum amount of Range Safety Officers required to maintain a safe environment for all involved at the event.
- 5.17 Shotgun slugs and shot shall only be fired at designated range bays. Aerial targets may only be launched on the trap range.
- 5.18 It is the Shooter's responsibility to use ammunition that is correct and safe for use their firearms.
- 5.19 Use the provided target stands for paper/cardboard targets and clay birds only. Do not shoot at side berms, rocks, glass, signs, target stands, or anything not an approved target. Members using pre-set Club steel targets must follow SOPs dictating their proper use. Members using their own steel targets must use them in a safe manner and follow manufacturer's instructions.
- 5.20 When resetting targets down range, take everything you need and reset targets quickly. If you are done shooting for the day, remove your targets, pick up your brass, broken birds and trash and place them in the receptacles provided.

Section 6: Use of Fully Automatic Firearms

- 6.1 Use of automatic firearms is permitted, provided the firearms are legally possessed and annual Full Auto dues are up to date.
- 6.2 Automatic Firearms that are rifle caliber are permitted at the Rifle Range (RANGE 5) at Molleystown Range **ONLY**.
- 6.3 Automatic firearms of pistol calibers are permitted at Ranges 2, 3, 4 & 5 at Molleystown Range **ONLY**.
- 6.4 All automatic firearms will be fired in a safe manner based of the firearm type and as intended by it's design.
- 6.5 Holders of a TRPC Full Auto membership card and are entitled to shoot fully automatic firearms. Guests are authorized to fire full auto firearms as long as the Member maintains constructive possession of said firearms. Constructive possession is demonstrated when the member is not in physical control of the firearm but has the ability to control said firearm.

Section 7: Use of Destructive and Non-Destructive Devices

- 7.1 Use of destructive devices such as grenade launchers or rifle grenades to be fired from the end of a rifle are permitted at the Rifle Range (RANGE 5) at Molleystown Range **ONLY**.
- 7.2 Only practice type rounds may be used. The use of any High Explosive or Incendiary rounds are strictly **PROHIBITED**. The maximum caliber of grenade launchers under Pennsylvania law is 37mm, if unregistered. Calibers are unlimited if registered through proper ATF classifications.
- 7.3 Use of non- destructive devices such as commercially made Binary type exploding targets (Ex: Tannerite & Sonic Boom) are permitted at the Rifle Range (RANGE 5) at Molleystown Range **ONLY**. The maximum allowable weight of exploding targets is restricted to five (5) pounds per use. The minimum distance for use is 100 yards or manufacturer’s recommended minimum safe distance, whichever is greater.
- 7.4 The use of exploding targets is strictly **PROHIBITED** at Berger Road Range.
- 7.5 Shooting of the Club provided steel targets with destructive ammunition is prohibited. Upon inspection, any damage done to steel targets by destructive devices shall be the responsibility of the member for replacement costs.

Section 8: Range Safety

- 8.1 Safety on the firing range is the sole responsibility of the shooter, he or she needs to have the knowledge, skills, and the attitude to make a visit to the range a safe and enjoyable pastime for themselves and or their guests.
- 8.2 Every Member needs to be familiar with the NRA rules for safe firearm use and handling, any range specific rules, the limit of the range grounds and impact zone, and a basic knowledge of common range commands. In the unlikely event that an accident occurs everyone present at the range needs to know how to respond in an emergency.
- 8.3 A Range Safety Briefing is provided as a reminder to members, and as a tool for members to use in educating guests and family members they may bring to the range.
- 8.4 **NRA Three Fundamental Rules for Safe Gun Handling:**
- **Always** keep the gun pointed in a safe direction.
 - **Always** keep your finger off the trigger until ready to shoot.
 - **Always** keep the gun unloaded until ready to use. Safeties can fail. Safe gun handling rules must be followed all of the time.
- 8.5 **Eight Rules for Safe Use of Firearms:**
- Know your target and what is beyond.
 - The shooter must assure that projectiles will safely impact into the backstop. This means no targets may be placed on top of berms and no shots are to be fired over the top of berms.
 - Firing must take place at targets straight ahead to keep all impacts within the range. If you do not see a berm or backstop directly behind your target, you are firing across the range in violation of Club rules and procedures and putting the safety of others outside the range at risk.
 - Be sure the gun is safe to operate.
 - Know how to use the gun safely.
 - Shooters need to know how the gun operates, its basic parts, how to safely open and close the action, and how to remove ammunition.
 - Use only the correct ammunition for your gun.
 - Only ammunition designed for a particular gun can be safely fired in that gun.

- Shooters should ensure that the caliber marked on the barrel, ammo box, and cartridge case match. This is especially true for antique firearms.
- Wear eye and ear protection as appropriate.
 - Guns are loud and the noise can cause hearing damage. Guns can also emit debris, hot gas, and cartridge cases that could cause eye injuries.
 - Everyone in range bays, whether firing or observing, must have ear and eye protection.
- Never use alcohol or drugs before or while shooting.
 - Never shoot while under the influence of any substance that may impair normal mental or physical bodily functions. Examples include prescription and non-prescription medications such as cold medicines that may cause drowsiness, nervousness, balance problems, etc.
 - Anyone taking any medication or substance that may impair normal mental or physical functions is not allowed on the range.
- Be aware that certain types of guns and many shooting activities may require additional safety precautions.
- Store guns so they are not accessible to unauthorized persons.

8.6 **General Range Safety Rules:**

- Know and obey all range commands.
- Know where others are at all times.
 - When going down range to set up or change targets, communicate your intentions to other shooters on the line before moving down range.
- Shoot only at targets authorized for use on the ranges.
 - Use of targets which may fragment (Such as glass or concrete) or could pose a hazard for mowing are not permitted.
 - Exploding targets are only permitted as defined in Section 7 of these SOPS.
- Do not handle a firearm while others are down range.
 - This means do not touch or move a firearm even from your auto when personnel are down range even if it is unloaded.
- Stop shooting immediately upon the command of **“Cease Fire”**.
 - Anyone on the range can issue the **“Cease Fire”** command in an emergency or upon seeing any unsafe condition.

8.7 NRA Hygiene Guidelines:

- Refrain from eating, drinking, smoking, applying makeup, or otherwise placing hands in proximity to the mouth or nose while on the range or cleaning a gun.
- Wash your hands and face with cold water after leaving the range or cleaning area before eating or drinking.
- Change and wash clothing after a shooting or gun cleaning session to minimize exposure to airborne particulate lead or solvent and cleaning product residues.

Section 9: Match, Shoot, & Event Safety Procedures

- 9.1 Matches, Shoots, and Events, herein known as Competitions, particularly those open to invited guests, present an exceptional challenge to any host Club. Club Members are expected to be familiar with our SOPs. However, no such assumption can be made regarding guest shooters and observers even if it is someone who has been a Club Member previously.
- 9.2 Directors of Competitions will check schedules to ensure no conflicts exist and also verify the range(s) will be in the required condition for the event(s).
- 9.3 The Director will arrange for the Competitions to be announced to the Membership at meetings, website, social media, and newsletter.
- 9.4 The Competition Director is responsible for:
 - Scheduling the required Range Safety Officers.
 - Understanding Competition Program and general rules of the Competition.
 - Preparation of the Competition commands.
 - Briefing the Range Safety Officer(s) of specific Competition details affecting safety.
 - Inspection of the Range(s), frames, and targets prior to the competition.
 - Ensuring first aid materials, communications, and emergency procedures are in place prior to the Competition and safely configuring the range(s) for the Competition.
 - Briefing the competitors and guests on safety rules, equipment, and procedures and especially delivering the required safety briefing to all competitors.
 - Supervision of all RSOs, competitors, guests, and observers before, during and after the Competition to ensure safety and promote Club hospitality.
 - Securing the range after the Competition and returning the range(s) to normal use configuration.
- 9.5 The Competition Director will ensure that the results of the Match are compiled and recorded. A copy forwarded to the Secretary for possible inclusion in meeting announcements and the newsletter (Director may elect to announce results at a meeting).

TULPEHOCKEN RIFLE & PISTOL CLUB – RANGE STANDARD OPERATING PROCEDURES

- 9.6 The Director is responsible for preparing a financial statement for the Treasurer that details total entry fees, cost of supplies/services and net gain/loss.
- 9.7 The Director is responsible for ensuring that all competitors receive any awards, if applicable.
- 9.8 The Director is responsible for communicating match results to any authorizing organization such as the NRA, CMP, Practice Score, etc.
- 9.9 First and foremost in the conducting any shooting competition is the adherence to the established Standard Operating Procedures of this Club. All deviations from the normal competition rules necessitated by conformance with Club SOPs must clearly be announced in the Competition program and also be made part of the shooter safety briefing prior to the Competition.

Section 10: Safety Committee

- 10.1 The Safety Committee is authorized as a Standing Committee by the TRPC Bylaws. It is required to be supported by the Board of Directors of the Club. No act of the leadership or membership may abolish this committee except through a specific revision to the Bylaws.
- 10.2 The purpose of the Safety Committee (SC) or the Club shall be to develop the means and methods by which safe shooting and gun handling is to be ensured for the Club including the establishment, communication, and regular review of the SOPs.
- 10.3 All such means, methods and procedures will require approval by the Board of Directors in order to be in force and binding on the Membership. The Club leadership, not the Committee shall be responsible for the enforcement.
- 10.4 The SC **shall** be responsible to address safety issues not related to shooting and gun handling.
- 10.5 The SC **shall not** be responsible for the safe behavior of each Club Member. Each Member as always shall be responsible for his or her behavior and conduct.
- 10.6 The SC Chair is chosen by the Board of Directors and confirmed at the first sitting of the new year of the new Board. The Chair may then recruit as many Members from the Membership as necessary to discharge the duties of the Committee. All certified Range Safety Officers will fall under the Safety Committee. The President shall oversee the workings of the Committee and be a voice without a vote.
- 10.7 The duties of the Safety Committee will include:
 - Develop and submit Range Standard Operating Procedures to the Board of Directors including any updates for review and approval.
 - SOPs will include at a minimum General Range Operations, Range Safety, RSO Training and requirements, Match Procedures, Procedures for handling, reporting, and resolving incidents, issues and complaints.
 - Maintain a Roster of Trained Range Safety Officers for the Chair and the Chief Range Safety Officers.

TULPEHOCKEN RIFLE & PISTOL CLUB – RANGE STANDARD OPERATING PROCEDURES

- Review state of SOPs, range conditions and administrative effectiveness as they affect safe shooting and gun handling at least once a year and report to the Directors with recommendations for changes and improvements.
- Investigate all RSO reports requested by Board of any range safety issue, violation, complaint or concern and report in a timely manner to the Board with conclusions and recommendations.
- Report to the Membership at meetings regarding proposed or approved procedure changes and other matters related to safe shooting and gun handling.

Section 11: Range Safety Officers

- 11.1 Range Safety Officers (RSOs) supervise shooting activities as prescribed by the Range Standard Operating Procedures.
- 11.2 All Matches, Shoots, and Events are to be supervised by one or more RSOs.
- 11.3 The primary purpose of RSOs is to provide direct supervision on the firing line to ensure that shooters follow range procedures designed to prevent possible personal injury and property damage.
- 11.4 Range management, through the SOPs, gives the RSO the authority and responsibility to enforce range procedures.
- 11.5 The RSOs are the Club's Officials on the firing line to ensure safety and to help shooters, but **NOT** to teach shooters how to shoot. The RSO's actions, and the actions of shooting competitors, are guided by these SOPs.
- 11.6 RSO training is to be managed by the Safety Committee.
- 11.7 Training of RSOs is to be based on the NRA Range Training Officer Course of instruction. Training must be conducted by NRA certified Chief Range Safety Officers.
- 11.8 The security of firearms and equipment on the ranges is primarily the responsibility of the owner. RSOs and other shooters should be concerned for each other.
- 11.9 The RSOs are the Club's Officials on the firing line to ensure safe shooting practices are maintained during events and matches.
- 11.10 RSOs are the eyes and ears of the Club whether supervising shoots or just spending time on the ranges for their own use. RSOs should be aware of what is going on when other Members or Guests are shooting alongside them.
- 11.11 RSOs represent to our Members and Guests the Club's commitment to safe shooting and should always display the highest professional conduct in both range supervision and their own shooting activities. They must always be respected and always be worthy of that respect.

Section 12: Range Specific Procedures—Berger Road Range

- 12.1 Pistol Range is closed when the 200 yard range is in use.
- 12.2 200 yard range is closed when Pistol Range is in use.
- 12.3 Pistol Range:
- Firearms allowed:
 - Centerfire and rimfire pistols and revolvers up to .45 Caliber.
 - Rimfire rifles, pistol caliber centerfire carbines up to .45 Caliber.
 - Black powder pistols.
 - Firearms not allowed:
 - Shotguns of any type.
 - Shotgun type pistols and revolvers’
 - Centerfire rifles (all calibers), black powder rifles.
 - Steel Plate Shooting:
 - Shooting steel targets in any range, with any style projectile, will cause splatter.
 - Splatter may bounce off the steel and may hit the shooter and anyone else. This may cause injury to the shooter or a spectator.
 - Maximum caliber to shoot steel is .45 Caliber.
 - Suggested minimum range to shoot steel is 10 yards.
 - Long pants and long-sleeved shirts are suggested when shooting steel.
 - Shoot at your own risk.
- 12.5 Green tipped ammunition is prohibited on any Club owned steel plates.
- 12.4 The use of Binary explosives is strictly prohibited at the Berger Road Range.

Section 13: Range Specific Procedures—Molleystown Range

13.1 Range 1:

- Firearms allowed:
 - Centerfire and rimfire pistols and revolvers up to .45 Caliber.
 - Rimfire rifles, pistol caliber centerfire carbines up to .45 Caliber.
 - Black powder pistols.
- Firearms not allowed:
 - Shotguns of any type.
 - Shotgun type pistols and revolvers’
 - Centerfire rifles (all calibers), black powder rifles.
- Steel Plate Shooting:
 - Shooting steel targets in any range, with any style projectile, will cause splatter.
 - Splatter may bounce off the steel and may hit the shooter and anyone else. This may cause injury to the shooter or a spectator.
 - Maximum caliber to shoot steel is .45 Caliber.
 - Suggested minimum range to shoot steel is 10 yards.
 - Long pants and long-sleeved shirts are suggested when shooting steel.
 - Shoot at your own risk.

13.2 Range 2:

- Firearms allowed:
 - Centerfire and rimfire pistols and revolvers up to .45 Caliber.
 - Rimfire rifles, pistol caliber centerfire carbines up to .45 Caliber.
 - Black powder pistols.
- Firearms not allowed:
 - Shotguns of any type.
 - Shotgun type pistols and revolvers’
 - Centerfire rifles (all calibers), black powder rifles.
- Steel Plate Shooting:
 - Shooting steel targets in any range, with any style projectile, will cause splatter.
 - Splatter may bounce off the steel and may hit the shooter and anyone else. This may cause injury to the shooter or a spectator.
 - Maximum caliber to shoot steel is .45 Caliber.

TULPEHOCKEN RIFLE & PISTOL CLUB – RANGE STANDARD OPERATING PROCEDURES

- Suggested minimum range to shoot steel is 10 yards.
- Long pants and long-sleeved shirts are suggested when shooting steel.
- Shoot at your own risk.

13.3 Range 3:

- Firearms allowed:
 - Centerfire and rimfire pistols and revolvers up to .45 Caliber.
 - Rimfire rifles, pistol caliber centerfire carbines up to .45 Caliber.
 - Black powder pistols.
- Firearms not allowed:
 - Shotguns of any type.
 - Shotgun type pistols and revolvers’
 - Centerfire rifles (all calibers), black powder rifles.
- Steel Plate Shooting:
 - Shooting steel targets in any range, with any style projectile, will cause splatter.
 - Splatter may bounce off the steel and may hit the shooter and anyone else. This may cause injury to the shooter or a spectator.
 - Maximum caliber to shoot steel is .45 Caliber.
 - Suggested minimum range to shoot steel is 10 yards.
 - Long pants and long-sleeved shirts are suggested when shooting steel.
 - Shoot at your own risk.

13.4 Range 4 (Utility):

- Firearms allowed:
 - Centerfire and rimfire pistols and revolvers.
 - Centerfire and rimfire rifles.
 - Black powder pistols and rifles.
 - Shotguns only at pattern board area.
- Firearms not allowed:
 - Shotgun buckshot and slugs.
 - Green tipped bullets.

13.5 Range 5 (Rifle):

- **The use of Red and Green Flags is mandatory for Range 5. The Red Flag will be posted when the range is hot and no one is in front of**

the existing firing line set for use. The Green Flag will be posted when the range is clear with empty chamber indicators in place on any firearms not cased and personnel have stepped back and are clear of the firearms on the firing line. Only then will personnel proceed down range.

- Firearms allowed:
 - Centerfire, rimfire pistols and revolvers.
 - Centerfire and rimfire rifles.
 - Black powder revolvers and rifles.
 - Shotgun slugs and buckshot.

- Calibers not allowed and restricted usage:
 - High power rifle caliber .50 BMG or larger prohibited on all steel plate targets.
 - .338 Lapua, .416 Magnum, (and larger) and similar high velocity ammunition is restricted to 200-yard steel targets only and paper targets at any distance.

13.6 Green tipped ammunition is prohibited on any Club owned steel plates.

13.7 Binary explosives are allowed on Range 5 only. Minimum range is 100 yards or manufacturers recommended minimum distance, whichever is greater. Maximum allowable explosive mixture used at one time is 5 pounds. It is the responsibility of the member to ensure the safe handling and use of the explosive. Placement of binary explosive **MUST** be clear of any set targets.

13.8 Silencer use is authorized for use by the registered owner. Guests are authorized to fire full auto firearms as long as the Member maintains constructive possession. Constructive possession is demonstrated when the member is not in physical control of the silenced firearm but has the ability to control said firearm. Silencers are defined as described by the National Firearms Act. The use of unregistered silencers is **PROHIBITED**.

Section 14: Vehicle Use On Club Properties

- 14.1 Only Highway licensed (Street Legal) vehicles will be permitted on Club properties for personal use and only in designated parking areas. No off-road use of vehicles allowed.
- 14.2 The use of DCNR licensed All-Terrain Vehicles (ATVs) or Utility Task Vehicles (UTVs) will be limited only to Club functions such as events and work details as the Board will dictate.
- 14.3 Permission from the Board will be required for those members and contractors performing individual work related activities for the Club outside of normally scheduled events and work details that would require the use of and ATV or UTV.

Section 15: Emergency Response Procedures (ERP)

15.1 Policy:

It is the policy of the Tulpehocken Rifle and Pistol Club to be proactive in maintaining Emergency Response Procedures to guide the membership responding to emergency situations. Copies of the ERP shall be posted at all range structures where shooting activities take place. Chief Range Safety Officers shall coordinate the training of the EAP to all Range Safety Officers, Range Officers, Match Directors and anyone who will direct range activities.

15.2 Reporting Procedures:

Emergency situations are detailed in the ERP and in general fall into a variety of types most of which require immediate action in calling for response units trained for the specific event. Secondary consideration is to provide an Incident report to the Board of Directors for evaluation of the event in relation to TRPC policies and procedures.

15.3 Types of Emergencies:

The following list covers the most common types of emergencies found in relation to range properties and buildings with the primary response.

- Medical: Dial 9-1-1: Schuylkill County Emergency Dispatch (570) 621-9903
- Fire: Dial 9-1-1: Schuylkill County Emergency Dispatch (570) 621-9903
- Police: Molleystown: Pennsylvania State Police 9-1-1 or (570) 593-2000.
Berger Road: Pine Grove Borough Police 9-1-1 or (570) 345-8100.
- Weather: Officers Close Ranges if safety issues exist (Ex: Snow/Ice).

15.4 Emergency Response Kits:

Sealed Emergency Response Kits will be located at each range bay at Molleystown and Berger Road for use with Major Traumatic Injuries only. Each kit will contain the following:

- Emergency Instruction Card explaining how to call for help and explaining the proper way to call for help for the particular emergency.

TULPEHOCKEN RIFLE & PISTOL CLUB – RANGE STANDARD OPERATING PROCEDURES

- 4 pairs of Medical gloves
- 1 CPR Mask
- 1 Tourniquet
- 2 Trauma Bandages
- 2 Chest Seals

Note: The Emergency Response Kits are for Major Trauma related incidents only. The are not basic first aid kits and are not suited for minor injuries such as cuts, scrapes, etc.

15.5 Medical Emergencies:

- Call 9-1-1 or the appropriate phone number and give your location:
 - 243 Molleystown Road, Pine Grove; or
 - 155 Berger Road, Pine Grove
 - Give your name and what is happening (Ex: Cardiac Arrest, accidental trauma from firearm, etc.)
- If possible, someone take charge of the scene. That person is in charge until the event is over.
- Have others render first aid if possible and retrieve Emergency Response Kit.
- Follow the instructions on the Emergency Response Card.
- If available, have someone meet ambulance at gate and have it follow that person directly to the site.
- Contact a Club Officer as soon as possible.
- After the incident is over, fill out an incident report.

15.6 Fire Emergencies:

- Call 9-1-1 or the appropriate phone number and give your location:
 - 243 Molleystown Road, Pine Grove; or
 - 155 Berger Road, Pine Grove
 - Give your name and what is happening (Ex: Grass fire, building fire, etc.).
- If possible, someone take charge of the scene. That person is in charge until the event is over.
- Follow the instructions on the Emergency Response Card.
- If available, have someone meet fire department at gate and have it follow that person directly to the site.
- Contact a Club Officer as soon as possible.
- After the incident is over, fill out an incident report.

Appendix A: General Safety Briefing

Welcome to the Tulpehocken Rifle and Pistol Club.

My name is _____.

I will be the _____ for today's event.

Please be aware of the following mandatory safety rules:

- No firearm is to be loaded until time to use.
- The trigger is not to be touched until time to shoot.
- The muzzle is to be pointed in a safe direction at all times.
- No firearm is to be touched when anyone is downrange.

These are mandatory rules. No exceptions can be tolerated for the safety of you, fellow shooters, our range personnel and guests.

Failure of anyone to observe these rules may be cause to remove a competitor from the range with no return of event fees and to be unwelcome to TRPC facilities in the future, a regretful course of action.

In addition, you need to know that our ranges can be frequented by wildlife. Under no circumstances is shooting to occur when any animal is at risk in front of the firing line.

When any condition is seen to exist that makes shooting unsafe or improper, everyone has the authority and responsibility to yell out "Cease Fire, Cease Fire, Cease Fire". All shooting is to stop immediately until a Range Officer or Range Safety Officer can make a determination of the appropriate action to follow.

Should there be a medical emergency, we have a trauma kit and the ability to call 9-1-1 for assistance.

Any questions regarding safety and our safety procedures may be directed to me or other Range Safety Officers that will be helping out today.

SAFETY FIRST AND ALWAYS.

Thank you for your attention.

Appendix B: Emergency Response Procedure – Molleystown Range

EMERGENCY PROCEDURES

SCHUYLKILL COUNTY EMERGENCY DISPATCH:

DIAL 9-1-1

Alternate Number: 570-621-9903

RANGE LOCATION:

**243 MOLLEYSTOWN ROAD, TREMONT
TOWNSHIP**

(ACROSS FROM LOVES LANE)

**FOR TRAUMA BLEEDING OR MEDICAL EMERGENCY:
RENDER FIRST AID IMMEDIATELY IF POSSIBLE, BY USING
CONTENTS OF EMERGENCY CAN.**

WHEN SPEAKING TO DISPATCH:

- **Advise 911 Operator that you are at the Tulpehocken Rifle & Pistol Club Range located at 243 Molleystown Road, Tremont Township PA.**
- **You will be asked for your name and a call back number.**
- **Remain calm so that the 911 Operator can understand you.**
- **They will ask several questions, depending on the status of the emergency.**
- **Someone might be asked to go to the end of the entrance road to flag down Emergency Services.**
- **Give the Operator the Gate Code if no one else is available to go to entrance.**

Appendix C: Emergency Response Procedure – Berger Road Range

EMERGENCY PROCEDURES

SCHUYLKILL COUNTY EMERGENCY DISPATCH:

DIAL 9-1-1

Alternate Number: 570-621-9903

RANGE LOCATION:

155 BERGER ROAD, PINE GROVE

**FOR TRAUMA BLEEDING OR MEDICAL EMERGENCY:
RENDER FIRST AID IMMEDIATELY IF POSSIBLE, BY USING
CONTENTS OF EMERGENCY CAN.**

WHEN SPEAKING TO DISPATCH:

- **Advise 911 Operator that you are at the Tulpehocken Rifle & Pistol Club Range located at 155 Berger Road, Pine Grove PA.**
- **You will be asked for your name and a call back number.**
- **Remain calm so that the 911 Operator can understand you.**
- **They will ask several questions, depending on the status of the emergency.**
- **Someone might be asked to go to the end of the entrance road to flag down Emergency Services.**
- **Give the Operator the Gate Code if no one else is available to go to entrance.**

Appendix D: Restricted Rifle Calibers

(To Be Determined at a Later Date)

Appendix E: List of Pistol Calibers

(To Be Determined at a Later Date)

Appendix F: Incident / Accident Report

(To Be Determined at a Later Date)

Appendix G: Molleystown Range Diagram

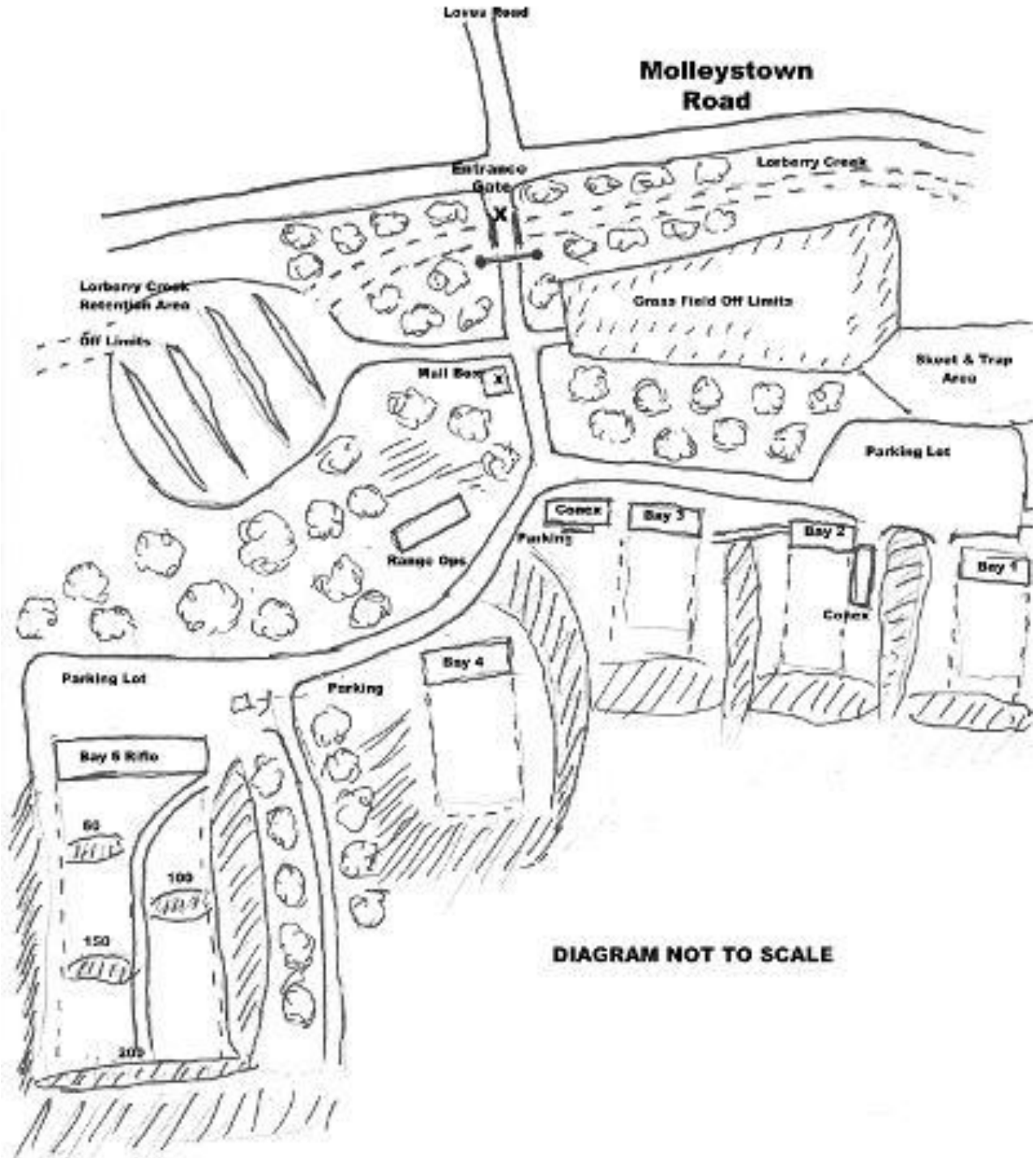


DIAGRAM NOT TO SCALE

TULPEHOCKEN RIFLE & PISTOL CLUB – RANGE STANDARD OPERATING PROCEDURES

These Standard Operating Procedures were voted upon and adopted by the Officers, Board of Directors and General Membership at the regular meeting of this organization on this 2nd Day of March in the year 2023.

Revised:

Revised: